

Wayne Economic Development Corporation
Regular Meeting – June 24, 2016
M I N U T E S

The regular meeting of Wayne Economic Development Corporation was called to order by Chairman David Spickerman at 10:06 a.m. on Friday, June 24th, 2016. The meeting was held in the first floor conference room, 16 William Street, Lyons. Members present: David Spickerman, James Hoffman and Steven LeRoy. Also present: John Morell, Esq., Bob McNary, Director of Planning & Economic Development; and M. Churchill, D. Richards and M. Leisenring.

On motion of Mr. Hoffman, seconded by Mr. LeRoy, the minutes of 3/25/2016 and 5/20/2016 were unanimously approved.

Authorize Contract with Jodie Daniels for Job Fair

Whereas, the Wayne Economic Development Corporation is a lead agency for managing benefits for and information about economic development within the county and the corporation has worked in the past with employers and workforce development agencies to sponsor and manage an annual Wayne County Job Fair; and

Whereas, the Wayne Economic Development Corporation seeks to contract with an individual (Jodie Daniels) to aid the WEDC in providing the direct services to clients, both companies and job seekers, leading up to and during the annual Job Fair; and

Whereas, the SCOPE OF SERVICES for Jodie Daniels, serving in a consultant capacity, is to aid the WEDC office in providing the management, organization and marketing of the Job Fair and this activity will include, but not necessarily be limited to:

- Selecting and securing dates, facility and workers, including DOL and Wayne County Workforce Development
- Working with workforce development entities to market across Wayne County to job seekers
- Assisting the WEDC with outreach to Wayne County companies and companies in surrounding counties
- Managing the actual day of the Job Fair, including set-up, food for workers, take down and oversight during the event
- Assisting the WEDC with data and information collection to provide necessary assistance to clients, both long and short term; and if possible, track how many actual hires occur from the job fair
- Event is to occur during the month of November, 2016; and

Whereas, compensation for this contract is \$50 per hour, not to exceed 150 hours (\$7500 total) with payment made monthly on the 30th day of the month (or at the end of the project, no later than December 31, 2016); be it hereby

Resolved that the executive director is hereby authorized to enter into a contract with Jodie Daniels with the scope and compensation as outlined above and in the contract.

Moved: Mr. Hoffman

Second: Mr. LeRoy

Ayes: Messrs. Hoffman, LeRoy and Spickerman

Nays: None

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There being no further business, the meeting adjourned at 10:15 a.m.

Respectfully submitted

Marie Leisenring
Assistant Secretary