

Wayne County Industrial Development Agency
Regular Meeting – May 19th, 2017
M I N U T E S

The regular meeting of the Wayne County Industrial Development Agency was called to order by Vice-Chairman Steven LeRoy at 11:00 a.m. on Friday, May 19th, 2017. The meeting was held in the 2nd floor conference room, 9 Pearl Street, Lyons. Members present: Pamela Heald, Steven LeRoy, James Hoffman, and Robert Havrilla. Also present: John Morell, Esq.; Brian Pincelli, Director of Planning&Economic Development; also M. Churchill and M. Leisenring.

On motion of Mr. Havrilla, seconded by Mr. Hoffman, the minutes of 3/24/2017 were unanimously approved.

The 2016 audits as prepared by EFPRGroup were distributed to the board.

Resolution – Authorize Consolidated Funding Application Support Letters

Whereas, NYS announced the opening of Round VII of CFA funding, with applications due no later than July 28, 2017; and

Whereas, programs are open, depending on specific program eligibility, to not-for-profits, municipalities and private businesses and, as in the past, we expect requests from a variety of entities for support letters from the WCIDA to be included in their application packet; be it hereby

Resolved, that the WCIDA board of directors authorizes the executive director and the CEO of the WCIDA to, in their own discretion, write support letters for such entities that request them.

Moved: Ms. Heald Second: Mr. Hoffman
Ayes: Ms. Heald and Messrs. Hoffman, Havrilla, LeRoy
Nays: None

Resolution – Authorize New Application and Fee Schedules

Whereas, the CEO has proposed an amended application and more transparent and predictable fee schedule and the governance committee has reviewed and approves of the changes; be it hereby

Resolved, that the WCIDA board of directors authorizes that going forward from June 1st, the new application be used along with the fee schedule; and, be it further

Resolved, that applications currently in process be advised that the new fee schedule will be used on any open application.

Moved: Ms. Heald Second: Mr. Havrilla
Ayes: Ms. Heald and Messrs. Hoffman, Havrilla, LeRoy
Nays: None

Resolution – Authorize Continuation of De-Federalization for Post 2000 Micro-Enterprise Funds

Whereas, in 2013, the Board of Supervisors, recipient of community development block grant funds to be used for an Ag-Micro Loan Fund, and, the WCIDA, sub-recipient of the same funds, passed resolutions to de-federalize the funds, making their future use more flexible; and

Whereas, the process consisted of the Board of Supervisors granting the funds to the Wayne Economic Development Corporation, to be transferred out of the WCIDA Ag-Micro account at such time as loan application/s for such funding is approved; and

Whereas, the WEDC has been a participant in the Finger Lakes Regional Economic Development Council's Growing the Ag Industry Now (GAIN) program, being designated \$385,000 for low interest loans; and

Whereas, the loan review committee has approved four loans out of the fund, exceeding the funding amount available in total and prior to the drawdown of the funding from New York State and Genesee Finger Lakes Regional Planning; be it hereby

Resolved, that the board of directors of the WCIDA hereby authorizes the transfer of necessary funds for the GAIN ag loans to the WEDC; and be it further

Resolved that upon such time as the GAIN funding is received by the WEDC, the Economic Opportunity fund of the WEDC will be reimbursed and the GAIN fund will receive the payments and interest from the loan recipients.

Moved: Ms. Heald Second: Mr. Hoffman
Ayes: Ms. Heald and Messrs. Hoffman, Havrilla, LeRoy
Nays: None

Resolution – Authorize Re-Organizing PILOT Billing and Collection

Whereas, for many years PILOT bills were sent to PILOT facility owners by the taxing jurisdictions at the same time regular tax bills were sent out; and

Whereas, approximately ten years ago billing was changed and the WCIDA sent one PILOT bill per year to businesses, collected the payments and distributed the funds to taxing jurisdictions; and

Whereas, in anticipation of succession and task consolidations, the process has been discussed by ED/Planning and the Real Property Tax Director and consensus is that the billing process should go back to the original method; and

Whereas, the governance committee has discussed and agrees on re-organizing the process; be it hereby

Resolved, that any PILOT agreements entered into after May 31, 2017 will be set up to use traditional billing and collection, and; be it further

Resolved, that staff and the agency attorney are authorized to develop a simple amendment for the existing newer PILOTs and execute them with individual companies in order to allow for a return of all PILOTs to the traditional billing process.

Moved: Mr. Hoffman Second: Ms. Heald
Ayes: Ms. Heald and Messrs. Hoffman, Havrilla, LeRoy
Nays: None

Resolution – Ratifying 2017 Contract with Wayne County

Whereas, a resolution was not done authorizing the execution of the 2017 contract with Wayne County and execution was imperative in order to have a contract that could then be amended to reflect changes; be it hereby

Resolved that the WCIDA board of directors ratifies the Chairman's execution of the contract.

Moved: Mr. Hoffman Second: Ms. Heald
Ayes: Ms. Heald and Messrs. Hoffman, Havrilla, LeRoy
Nays: None

Resolution – Authorizing Amendments to 2017 Contract with Wayne County

Whereas, the current contract with Wayne County designates equal quarterly drawdowns for staff services, creating the necessity for the planning department to bill the WCIDA on a quarterly basis and adjust and pay back the County annually; and

Whereas, this portion of the County's funding to the WCIDA can be tracked automatically through ED/Planning staff timesheets and be put into paychecks bi-weekly; be it thereby

Resolved, that the WCIDA authorizes the necessary changes to the contract to reflect the current and correct hourly staff reimbursements and include automatic payment from the WCIDA staff reimbursement line into staff paychecks.

Moved: Ms. Heald Second: Mr. Havrilla
Ayes: Ms. Heald and Messrs. Havrilla, Hoffman, LeRoy
Nays: None

Resolution – Authorize Application for Study of Rail Infrastructure and Opportunities

Whereas, Wayne County owns the physical plant of the Ontario Midland Railroad, portions of the railroad right of way and contracts with OMID to manage the services and maintenance of the railroad; and

